Receipt No. _____

FUNDRAISING DEPOSIT DETAIL

This form must accompany every fundraising deposit

Club/Organization Name: _____

Fundraising Event: _____

Breakdown for Bank Deposit

Item Sold Description or See Attached Documentation	Quantity Sold	Price per Item (Including tax)	Total $ Collected (Including tax)

OR

Tickets Sold		
Starting Ticket #		
Ending Ticket #		
Total Tickets Sold	**Price of each ticket $**	**Total $ Collected**

A. TOTAL DEPOSIT $ _____

B. LESS $ Amount for NYS Sales Tax $_____

Refer to page 12 – Sales Tax Guide

C. NET DEPOSITED TO Club Account $_____

****Send completed form along with deposit to Mrs. Lord****

Date: _____ Advisor Signature: _____ Treasurer Signature: _____